



WAKAGA

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The Wakaga Partnership Process

Five stages from opportunity to authorized execution

Use this sequence to identify the next review decision. The applicable documents and authorized scope determine what may proceed.

1

CONFIDENTIALITY & RELATIONSHIP

Establish the appropriate framework for information exchange.



2

SUBMISSION & SCREENING

Define the opportunity, parties, evidence and requested role.



3

DILIGENCE & STRUCTURING

Review authority, delivery, economics, risk and proposed terms.



4

WRITTEN PROJECT AUTHORIZATION

Document the permitted scope, conditions and responsibilities.



5

EXECUTION & OVERSIGHT

Perform authorized work, report progress and control changes.

Separate prerequisite for compensated execution

Applicable agreements and project economics must also be documented.

Missing evidence or changed conditions return to the relevant review stage.



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PRACTICAL APPLICATION

What moves the project forward

The process is a sequence of review decisions. It is not an automatic entitlement to progress, a promised review period or an authorization to incur costs. At each stage, identify the information needed, the responsible reviewer and the documented next step.

Stage	Sponsor contribution	Review output to seek
1. Confidentiality and relationship	Identify the parties, information sensitivity and proposed relationship	Appropriate confidentiality or relationship framework
2. Submission and screening	Provide a concise concept, proposed Wakaga role, parties and evidence of need	A recorded next step, clarification request or decision not to advance
3. Diligence and structuring	Support identity, authority, delivery, economics and risk review	Defined structure, unresolved conditions and proposed instruments
4. Written project authorization	Resolve required conditions and confirm scope, responsibilities and limits	Authorized scope and any conditions on proceeding
5. Execution and oversight	Perform the authorized work and provide required reporting	Acceptance, monitoring and controlled changes

Keep economics on a separate track

Document compensation, reimbursement, workshare, commercial terms and other project economics in the applicable authorized agreement. Confidentiality does not settle those terms. Written project authorization also needs to be read for its actual scope and conditions; it should not be interpreted as a promise of every payment proposed during discussions.

Before compensated work begins, confirm who will perform, what is authorized, the applicable agreement, the basis for payment and the evidence required for acceptance. Refer to the Vendor and Broker Policy where an intermediary or contingent compensation arrangement is involved.

When information changes

Return the changed issue to the relevant review stage. A new supplier may require renewed source diligence. A new site may change technical and authority questions. A revised funding plan may require another economics review. Record the change and obtain any required approval before relying on the revised scope.



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Working record

For each stage, record the current status, decision owner, date, evidence reviewed, conditions and next action. Keep correspondence linked to the applicable project version. This creates continuity between intake, approval and delivery without treating informal messages as substitutes for authorized instruments.

Related resources: P03 readiness, P04 proposal preparation, P05 diligence, A01 proposal template and A02 budget and milestones. The current How Partnerships Work page provides the public process description.

Current-stage working record

Use this space for a concise internal working record. It does not replace the applicable authorization or required form.

Project name, version and current process stage
Evidence or condition needed for the next decision
Responsible reviewer, next action and target date

Sources and related resources

[Wakaga: How It Works](#)